

PRIVACY POLICY

This website only collects personal data with the knowledge and information of the users.

In this document we explain in detail who will process your data, what it will be used for and what rights you can exercise, among other things. If you would like more information, you can read this Privacy Policy, as well as the Legal Notice and the Cookies Policy.

DATA CONTROLLERS. WHO WILL PROCESS YOUR DATA?

Identity	ILP Leo Bohnke S.L.
Postal address	Carretera General Padrón 2 (38750) El Paso, Santa Cruz de Tenerife
Email	info@ilp.es

WHAT PERSONAL DATA DO WE PROCESS AND WHERE DO THEY COME FROM?

As a result of your relationship with us, we may process different categories of personal data, always depending on the service or product contracted with us. This data may be collected by any of the means that ILP Leo Bohnke S.L. offers, both online and in person. The categories of data processed may be the following:

- Contact details.
- Data identifying natural persons: name and surname, ID card/identification document, telephone number, e-mail address, address, signature.
- Academic and professional data: education and qualifications, professional experience.
- Special category data.
- Bank details.

WHAT ARE YOUR PERSONAL DATA USED FOR?

ILP Leo Bohnke S.L. informs you that it may process personal data for the purpose indicated below, insofar as there is a legal basis for each processing as explained below.

The main purposes for which your personal data may be used are as follows:

Purpose	More information on data processing
Compliance with legal obligations	Compliance with accounting, legal, fiscal, and administrative obligations.
Real Estate Services	Maintenance, development, control, and execution of the requested real estate services.
Survey referral quality	To evaluate the level of satisfaction of users with the products and/or services contracted, ILP Leo Bohnke S.L. will send out quality surveys to obtain their opinion about them and thus be able to continuously improve the provision of its services.
Communications commercial (unsolicited expressly)	To be able to offer the user products and services that may be of interest to them, they will be sent offers on products and services related to those already contracted or which they have contracted in the past with ILP Leo Bohnke S.L. They may object to receiving these communications in each communication they receive.
Communications commercial	Sending of commercial communications about offers not related to the services and/or products contracted. You may object to receiving these communications in each communication you receive.
Enquiries, requests or suggestions	Handling of the enquiry, request or suggestion made by the interested party
Send your CV	Include it in the personnel selection processes currently underway or for future processes in which the candidate may fit and may not be used for other purposes.

Furthermore, by providing your data by any of the means provided, you guarantee the veracity of the data provided and undertake to communicate any changes that may occur in the same.

Please note that when we ask you to fill in your personal data to give you access to a feature or service, we will mark some fields as mandatory, as these are data that we need to provide you with the service in question. Please note that if you choose not to provide this information, you may not be able to take advantage of those services or functionalities or submit your request to us.

WHY DO WE USE YOUR PERSONAL DATA?

ILP Leo Bohnke S.L. is entitled to use your personal data for various reasons, in particular the following:

Purpose	Legitimation
Compliance with legal obligations	Contractual performance, fulfilment of legal obligation
Real Estate Services	Contractual execution.
Survey referral quality	Legitimate interest of ILP Leo Bohnke S.L.
Communications commercial (unsolicited expressly)	Legitimate interest
Communications commercial	Your consent
Enquiries, requests or suggestions	<p>If you send us an enquiry, request or suggestion without being registered with ILP Leo Bohnke S.L., we will use the data provided to answer your enquiry based on your consent and our legitimate interest.</p> <p>When a registered user makes an enquiry, request or suggestion, we use their data to respond to them based on the execution of the contract.</p> <p>In case you submit a request to exercise your rights as explained under the point RIGHTS YOU MAY EXERCISE, we will use your data based on a legal obligation.</p>
Send your CV	Your consent to the processing of your personal data by sending your CV voluntarily by electronic means or by signing the document for the processing of your personal data.

HOW LONG WILL WE KEEP YOUR DATA FOR?

The personal data provided will be kept for the time necessary to fulfil the purpose for which it was collected. After this period has expired, we will keep your data properly stored and protected for the legally required statute of limitations. Once the statute of limitations has expired, we will delete the personal data.

TO WHOM DO WE DISCLOSE YOUR DATA?

To fulfil the purposes set out in this Privacy Policy, it is necessary for us to provide access to your personal data to entities that support us in the services we provide to you, namely:

- Financial institutions
- Technology service providers
- Business advisory bodies
- Social Security
- Tax Agency

Apart from the aforementioned, ILP Leo Bohnke S.L. will not transfer personal data to third parties, except by legal obligation. However, if they are transferred to a third party, the user will be informed beforehand, requesting express consent for such transfer. The entity responsible for the database, as well as those involved in any phase of the processing and/or the entities to whom the data has been communicated - in any case always with the corresponding authorisation granted by the user - are obliged to observe professional secrecy and to adopt the levels of protection and the necessary technical and organisational measures within their reach to guarantee the security of the personal data, avoiding, as far as possible, unauthorised access, illicit modifications, theft and/or loss of data, in order to ensure the corresponding level of security of the files, according to the nature and sensitivity of the data provided by the users of this website.

RIGHTS YOU CAN EXERCISE

You can exercise any of the rights explained below, simply by telling us the reason for your request and the right you wish to exercise. If we consider it necessary to identify you, we may ask you for a copy of a document proving your identity.

In general, you will always be entitled to:

- Request access to your personal data, to find out what data we hold about you.
- Request rectification of your data: please note that by actively providing us with your personal data by any means, you warrant that it is true and accurate, and you undertake to notify us of any changes or modifications to it.
- Request that we delete your data to the extent that they are no longer necessary for the purpose for which we need to process them as we have informed you above, or to the extent that we no longer have the legitimacy to do so.
- Request that we restrict the processing of your data, which means that in certain cases you may ask us to temporarily suspend the processing of your data or to keep it longer than necessary when you may need it.
- Request the portability of your personal data. This means that you have the right to receive the personal data you have provided to us in a structured, commonly used and machine-readable format, so that it can be transmitted to another entity directly, where technically feasible.
- Request the right to object to the processing of your data when the processing of your data is based on our legitimate interest.

You can request the exercise of your right by the following means:

- By post, sending your application or handing it in in person at: Carretera General Padrón 2 (38750) El Paso, Santa Cruz de Tenerife.
- Via e-mail: info@ilp.es

ILP Leo Bohnke S.L. shall reply to the request within one month of receipt of the request. This period may be extended by a further two months if necessary, considering the complexity and number of requests.

You have the right to withdraw your consent at any time by sending an email to info@ilp.es. The withdrawal of consent will not affect the lawfulness of the processing carried out prior to the withdrawal of consent.

If you consider that your right to the protection of your personal data has been violated, you may lodge a complaint with the Spanish Data Protection Agency, www.aepd.es.

WHAT HAPPENS IF YOU PROVIDE US WITH THIRD PARTY DATA OR IF A THIRD PARTY HAS PROVIDED US WITH YOUR DATA?

There are occasions when you may provide data of third parties, e.g. contact persons. If you provide us with Personal Data of third parties, you warrant that you have informed them about the purposes for which and the way we need to process their personal data.

If a third party has provided us with your data, we will process it for the purposes set out in this Privacy Policy.

CHANGES TO THE PRIVACY POLICY

We may modify the information contained in this Privacy Policy when we deem it appropriate, for example in compliance with legislative or jurisprudential changes. If we do so, we will notify you in various ways through changes on the website, or we will notify you at your email address when the change in question is significant to your privacy, so that you can review the changes, assess them and, where appropriate, object to or unsubscribe from any service or functionality.

ANY QUESTIONS ABOUT THIS POLICY OR YOUR RIGHTS?

If you have any doubts or questions about the privacy policy or about how to manage any personal data you have provided us with, you can contact us at info@ilp.es.